

BE IT REMEMBERED THE BOARD OF COUNTY COMMISSIONERS met in the Henry County Courthouse Circuit Courtroom, on Wednesday, March 27, 2013, at 6:00 P.M., with the following members present: Ed Yanos, Kim L. Cronk, William D. Cronk, Patricia A. French, Auditor and Joel Harvey, County Attorney.

The meeting was opened with the Pledge to the Flag, followed with silent prayer.

Debbie Walker, Henry County Clerk, conducted her record destruction meeting, scheduled for 6:00 P.M.. Minutes to follow:

HENRY COUNTY COMMISSION ON PUBLIC RECORDS

MINUTES

March 27, 2013

The Henry County Commission on Public Records meeting was called to order at 6:00 pm on Wednesday March 27, 2013 by Ed Yanos, President of Henry County Commissioners nominated Judge Mary Willis as chairman and Pat French seconded it.

Those in attendance were as follows: Mary Willis, Judge Circuit Court 1; Pat French, Henry County Auditor; Susie Hufford, Henry County Recorder; Debbie Walker, Henry County Clerk and Ed Yanos, President of Henry County Commissioners.

The purpose of the Commission is to provide each office or government public agency an orderly procedure for the disposal or destruction of records. It is illegal to destroy records without going through the Commission. On the other hand, this legal means of disposal or destruction relieves the office holder or agency from any liability regarding records acted upon by the Commission.

The minutes of the March 28, 2012 meeting were presented.

A motion to approve the minutes was made by Ed Yanos and seconded by Mary Willis. The minutes were approved. Motion was made by Ed Yanos and seconded by Pat French to approve to send all requests to commission. Motion carried unanimously.

OLD BUSINESS

No old business was discussed.

NEW BUSINESS

All the records from the Youth Center were discussed. Judge Willis explained that most were copies from what the auditor had the originals. Debbie Walker is going to contact a shredding company to come and destroy them at this time.

The following PR-1 request to destroy records were presented, discussed and approved as follows:

- 1. Henry County Assessor*
- 2. Tri Jr-Sr High School*
- 3. Town of Middletown*
- 4. Charles A Beard Memorial School Corporation*
- 5. Town of Blountsville*
- 6. Henry County Youth Center*

The above request will be forwarded to The Indiana Commission on Public Records/State Archivist 402 West Washington St W472, Indianapolis IN 46204

The next meeting for the Henry County Commission on Public Records was no scheduled.

This meeting was announced by the news release to The Courier Times, The Middletown News, The Knightstown Banner and The Muncie Star Press and posted on 5 office doors as required by the open door law.

A motion for adjournment was made by Ed Yanos and seconded by Pat French. Meeting was adjourned at 6:15 pm, Motion carried unanimously.

A motion was made by Mr. William Cronk and seconded by Mr. Kim Cronk to approve the minutes from the meeting held February 27th and March 13th 2013. Motion carried 3-0.

A motion was made by Mr. Kim Cronk and seconded by Mr. William Cronk to approve the payroll as presented. Motion carried 3-0.

A motion was made by Mr. William Cronk and seconded by Mr. Kim Cronk to approve the claims as presented.

A motion was made by Mr. Kim Cronk and seconded by Mr. William Cronk to accept the monthly reports submitted by: Perf Monthly Members, Henry County Saddle Club, Certificate of Liability Insurance for Pritchett's Backhoe Service and SBA Communications Corporation, Henry County Building Corporation 1st Mortgage Refunding Bonds Series 2001 and an IDEM Notice of Approval Decision for Grede's Title V Operating Permit. Motion carried 3-0.

A motion was made by Mr. Kim Cronk and seconded by Mr. William Cronk to grant permission to Laurie Davis, Park Superintendent, to apply for a grant for electrical wiring in the Main Shelter house in the sum of \$23,815. Motion carried 3-0.

A motion was made by Mr. William Cronk and seconded by Mr. Kim Cronk to approve a rental agreement between the Memorial Park and Ron Lanzer Soft Water in the sum of \$250 with a \$35 monthly rental payment. Motion carried 3-0.

A motion was made by Mr. Kim Cronk and seconded by Mr. William Cronk to grant permission for the Indiana Blood Drive to park in front of the Courthouse at a later date. Motion carried 3-0.

A motion was made by Mr. Kim Cronk and seconded by Mr. William Cronk to approve a claim to Butler, Fairman & Seufert in the amount of \$10,782.24 for Wilbur Wright Trails. Motion carried 3-0.

A motion was made by Mr. Kim Cronk and seconded by Mr. William Cronk to approve bids from Peine Engineering for: remove and replace sealed rear bearing on P-7 pump motor for AHU #5 for \$456, remove and replace return fan blower motor for AHU #5 for \$1,653 and remove and replace a hot water pump P-5 assembly and flex coupler for AHU #3. All invoices will be paid from the building corporation fund. Motion carried 3-0.

A motion was made by Mr. Kim Cronk and seconded by Mr. William Cronk to approve Ordinance # 2013-3 (03-27), creating a non-reverting fund for the leased ground at the New Castle-Henry County Airport, with the stipulation the Commissioners were only creating the fund, not the funding attached to the fund. Motion carried 3-0. Mr. Kim Cronk stating discussion would need to be held concerning the monies deposited into the fund along with what the monies could be used for.

ORDINANCE # 2013-3 (03-27)

AN ORDINANCE CREATING THE NEW CASTLE- HENRY COUNTY AIRPORT
LEASED GROUND PROCEEDS NON-REVERTING FUND

WHEREAS, the Henry County Commissioners will solicit bids to lease ground at the New Castle-Henry County Airport; and

WHEREAS, the lease purchase is expected to occur before the end of April, 2013; and

WHEREAS, the proceeds for the leased ground of the New Castle-Henry County Airport should be placed in a non-reverting fund for the benefit of the Airport.

NOW THEREFORE, BE IT ORDAINED by the Board of Commissioners of Henry County that there is now established a New Castle-Henry County Airport/Leased Ground Non-Reverting Fund, and that upon a final lease agreement, the funds shall be placed in said non-reverting fund for the benefit of the New Castle-Henry County Airport.

Adopted by a vote of 3 in favor and 0 opposed, this 27th day of March, 2013.

Board of Commissioners of Henry County

A motion was made by Mr. Kim Cronk and seconded by Mr. William Cronk to advertise the bids to lease the airport ground and the farm ground. Motion carried 3-0.

A motion was made by Mr. William Cronk and seconded by Mr. Kim Cronk to approve a bid from MacAllister Power Systems to replace a cylinder head gasket on the caterpillar 3056 generator set to seal a leak. Motion carried 3-0.

A motion was made by Mr. Kim Cronk and seconded by Mr. William Cronk to approve the generator maintenance proposal in the sum of \$1,073 from Fuller Engineering Company for the remote radio tower. Motion carried 3-0.

The two proposals for elevator maintenance, which was tabled the previous meeting, was discussed. Amco Elevators Inc., d/b/a ThyssenKrupp and Madden Elevators were the two proposals. Mr. Yanos stated Amco had been the vendor for many years with the county and was dependable. A motion was made by Mr. Kim Cronk and seconded by Mr. William Cronk to approve the proposal from Amco for elevator maintenance for the county. Motion carried 3-0.

A motion was made by Mr. Kim Cronk and seconded by Mr. William Cronk to approve the county utility agreements with AT&T regarding the county roads and county tiles. Motion carried 3-0.

A motion was made by Mr. Kim Cronk and seconded by Mr. William Cronk to approve the 14 Utility Agreements with AT&T regarding the county drains. Motion carried 3-0.

A motion was made by Mr. Kim Cronk and seconded by Mr. William Cronk to appoint Ed Yanos to serve on the newly formed Criminal Justice Coordinating Committee. Motion carried 3-0.

A motion was made by Mr. Kim Cronk and seconded by Mr. William Cronk to approve a proposal from Gilliam Janitorial to clean all carpets in the Courthouse, Justice Center, Masonic Building and Drug Task Force and also strip and wax all tile floors and scrub hallways in the Justice Center for \$ 3,375. Motion carried 3-0. Their proposal to clean all the windows inside and out in the Courthouse, Justice Center, Masonic building and Drug Task Force was turned down.

Mr. Butch Baker, Sheriff, presented the findings from Bennett & Associates regarding staffing issues. A motion was made by Mr. Kim Cronk and seconded by Mr. William Cronk to accept the report as presented and forward the information to the Council for final recommendations. Motion carried 3-0.

Mr. Baker also updated the Commissioners regarding the jail status report. Mr. Baker stated the steel walls and the electric had been completed, the ceiling was close to being completed, the fence and roof repairs were delayed due to the weather and he and his staff had been reviewing the SOP (standard operating procedures) together and separately and he felt what they would come up with would be a lot more inclusive.

Mr. Baker also asked permission to hold the Sheriff's Youth Camp at the Youth Center this summer. The only concern was the hot weather, with no air conditioning at the Youth Center. A motion was made by Mr. Kim Cronk and seconded by Mr. William Cronk to grant permission to hold the Sheriff Youth Camp at the Henry County Youth Center. Motion carried 3-0.

A motion was made by Mr. William Cronk and seconded by Mr. Kim Cronk to approve the payment to county employees for days missed due to the bad weather on December 26th and 27th, 2012. All employees shall receive equal compensation for December 26th and 27th in the form of compensating time off for both days. Motion carried 3-0.

Mrs. Patricia French, Auditor, addressed the problems the county was having with personal injury reports submitted in a timely manner. Officials from Downey Insurance had contacted the Auditor's office with concerns regarding this issue. Mrs. French suggested notifying each elected official and department heads with instructions and forms that need to be submitted to her office timely so they can be submitted to Downey. A motion was made by Mr. Kim Cronk and seconded by Mr. William Cronk to grant permission for the auditor to notify all elected officials, department heads and employees concerning the workman's comp claims. Motion carried 3-0.

Penny York, EDC liaison, updated the Commissioners regarding the spec building and also stated the RDC had approved a feasibility study for the property located at Interstate 70 and Highway 3. The study would cost approximately \$8000 and would be a good tool to help attract the best business for that area. The spec building was a couple of weeks from completion.

A motion was made by Mr. Kim Cronk and seconded by Mr. William Cronk to adjourn the meeting. Motion carried 3-0.

Ed Yanos, President

Kim L. Cronk, Vice President

William D. Cronk

ATTESTED BY: _____

Patricia A. French, Henry County Auditor