

**BE IT REMEMBERED THE BOARD OF COUNTY COMMISSIONERS** met in the Henry County Courthouse Circuit Courtroom, on Monday, March 16, 2020, at 10:00 a.m. with the following members present: Kim Cronk, Ed Tarantino, Ed Yanos, Debra Walker, Henry County Auditor, Joel Harvey, County Attorney.

The meeting was opened with the Pledge and a moment of silence.

Presentations were made by Garmong and Weignad for the Project Manager for the new jail project.

Kim Cronk presented a proposal letters from Matt L. Nepote, MAI Real Estate Appraiser, Consultant and American United Appraisal. Mr. Nepote has presented a proposal to prepare an appraisal report for the county jail located at 127 N 12<sup>th</sup> St., New Castle, IN. The estimated date of completion is the week of April 20, 2020. The estimated date of inspection is the week of April 6, 2020. The fee for this service is \$3,250.00. American d Appraisal Company, Inc. presented a proposal to prepare an appraisal report for the county jail located at 127 N 12<sup>th</sup> St, New Castle, IN. The estimated date of completion is April 24, 2020 or approximately 4 weeks from the date of inspections. The fee will be \$3,250.00

A motion was made by Kim Cronk and seconded by Ed Yanos to approve the proposals from Matt L. Nepote and American United Appraisals for appraisals of the current jail. Motion carried unanimously.

Elevatus presented a survey of the location for the new jail. Title work is to start on March 17, 2020 if this survey is approved.

A motion was made by Ed Yanos and seconded by Ed Tarantino to approve the survey as presented. Motion carried unanimously.

A motion was made by Kim Cronk and seconded by Ed Tarantino to hire Weignad as the Project Manager for the new jail project. Motion carried unanimously.

Josh Estelle presented information regarding the county insurance if we were to change to Advantus for our medical insurance and True RX for prescriptions.

A motion was made by Ed Yanos and seconded by Kim Cronk to switch the county medical insurance to Advantus and True RX for prescription in June of 2020. Motion carried unanimously.

Meeting was recessed until 2:00 p.m.

The COVID 19 virus was discussed and what measures that county needed to take.

A motion was made by Ed Yanos and seconded by Ed Tarantino to accept the Judge's Order for Procedure. Motion carried unanimously.

STATE OF INDIANA

COUNTY OF HENRY

IN RE: COVID19 VIRUS

) IN THE HENRY CIRCUIT COURT 2  
)  
) CASE NO: 33C01-2003-CB-000044

**FILED**

**MAR 16 2020**

*Janice L. Hubbs*  
CLERK HENRY CIRCUIT COURT

**ORDER FOR JUSTICE CENTER PROCEDURE DURING COVID-19 OUTBREAK**

TO ALL CONCERNED:

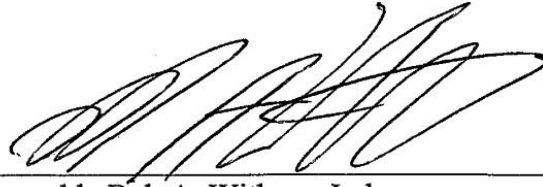
The undersigned judges of Henry County Circuit Courts find it appropriate to take the following measures:

1. That a State of Emergency has been declared by the President of the United States and the Governor of Indiana because of the COVID-19 virus outbreak.
2. That in order to help prevent the spread of the virus certain procedures must be established at the Henry County Justice Center.

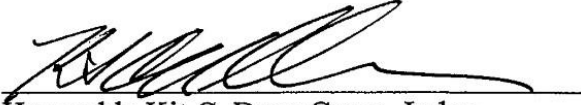
In order to carry out the above the Judges of Henry County do now order the following procedures until further:

1. All jury trials are immediately suspended until further order of the court. This will be reviewed by April 17, 2020 with jury trials beginning no earlier than May 4, 2020 thus allowing for adequate notification of the jury pool.
2. Spectators will be barred from the courtroom until further order of the court. Only litigants, their attorneys, witnesses with subpoenas and properly credentialed media will be allowed in the courtroom.
3. All litigants are encouraged to check [www.mycase.in.gov](http://www.mycase.in.gov) for the status of their case on a continuing basis.
4. No one will be allowed into the Henry County Justice Center who is ill or appears visibly ill. Henry County Justice Center Security has the authority to deny entry into the Justice Center for anyone who appears visibly ill.

So ordered on this the 16<sup>th</sup> day of March, 2020.



Honorable Bob A. Witham, Judge  
Henry Circuit Court 1



Honorable Kit C. Dean Crane, Judge  
Henry Circuit Court 2



Honorable David L. McCord, Judge  
Henry Circuit Court 3



A motion was made by Ed Tarantino and seconded by Ed Yanos to accept Sheriff McCorkle's Policy for the jail. Motion carried unanimously.



RIC McCORKLE  
SHERIFF

**OFFICE OF HENRY COUNTY SHERIFF**

127 North 12<sup>th</sup> Street New Castle, IN 47362

**Law Enforcement Division**

112 S Main Street, New Castle, IN 47362

The Henry County Sheriff's Office will be closed to all visitation and public entrance at 127 N 12<sup>th</sup> Street effective March 12, 2020 through April 3, 2020. Approved friends and family members can still visit remotely by video.

Visitation is suspended as a proactive and precautionary measure to protect the health and safety of the staff and offenders.

Tax warrants, gun permits and vin inspections payments can be made at the window at our office located at 112 S Main Street. Copies of accident reports can be obtained at [buycrash.com](http://buycrash.com).

Please feel free to call our office at 765-521-7033

Sincerely,

A handwritten signature in cursive script that reads "Ric McCorkle".

Sheriff Ric McCorkle



RIC McCORKLE  
SHERIFF

**OFFICE OF HENRY COUNTY SHERIFF**

127 North 12<sup>th</sup> Street New Castle, IN 47362

**Law Enforcement Division**

112 S Main Street, New Castle, IN 47362

**\*\*\*Public Safety Announcement\*\*\***

With the growing concern surrounding COVID 19, the Henry County Sheriff's Office will begin taking select non-emergency calls via telephone. As of current, there have been ZERO confirmed cases of COVID19 in Henry County; however, we want to be proactive in protecting our officers and citizens to the best of our ability.

Any calls that require an officer to physically respond will still be handled in person by our officers. Only non-emergency calls that do not require an officer to physically come to your residence will be handled by phone.

Our officers interact with hundreds of citizens on a daily basis and we want to do what we can to ensure we are not potentially placing members of our community at risk.

Henry County Sheriff's Officers will continue responding to ALL EMERGENCIES as normal and will do all that we can to serve and protect you during these times.

You can call our office at 765-521-7033 if you have any questions or concerns.

Sincerely,

Ric McCorkle

A motion was made by Ed Yanos and Seconded by Ed Tarantino to approve Resolution 2020 03-16 (003) with the correction of carving out Community Corrections. Motion carried unanimously.

RESOLUTION NO. 2020-03-16 (003)

A RESOLUTION ADOPTING RECOMMENDATIONS OF  
LOCAL PUBLIC HEALTH AUTHORITY

WHEREAS, the World Health Organization has declared the COVID-19 virus a global pandemic; and,

WHEREAS, the Centers for Disease Control and Prevention has issued guidance to restrict public gatherings to fifty (50) persons or less; and,

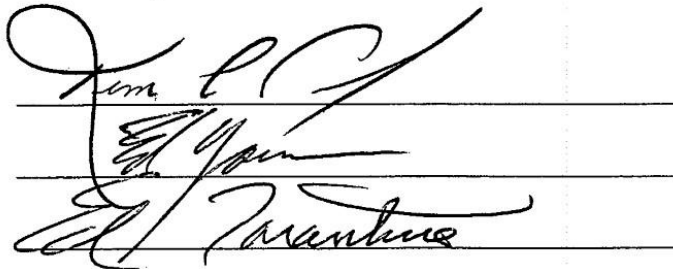
WHEREAS, Indiana Code §16-41-9-1.6 provides that a local public health authority may, in an effort to reduce the spread of communicable disease, impose restrictions on “non-essential situations in which people gather”; and,

WHEREAS, the Henry County Health Department has made recommendations regarding the operation of local County offices and other venues where persons may gather and the Board of Commissioners wishes to adopt these recommendations in an effort to reduce the risk of the spread of the COVID-19 virus.

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners of Henry County adopts the recommendations and directives of the Henry County Health Department, as set forth on the attached Exhibit “A.”

16<sup>th</sup> All of which is resolved by the Board of Commissioners of Henry County, Indiana this day of MARCH, 2020.

BOARD OF COMMISSIONERS OF HENRY  
COUNTY, INDIANA

  
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\_\_\_\_\_

ATTEST:

  
\_\_\_\_\_  
Debra G. Walker, Auditor

## EXHIBIT A

### Infectious Disease Preparedness and Response Plan

#### DISPOSITION OF COUNTY OFFICES

Henry County Government offices, with the exception of the Henry County Jail, Community Corrections, and the Henry County Justice Center, will close to the public effective Tuesday, March 17, 2020 until March 31, 2020. The operation of the Justice Center and Jail shall be determined by the elected officials with oversight of offices operating within those buildings.

All County offices should make all reasonable efforts to serve the public through alternative methods such as phone, email and the USPS. Offices will post this alternative method for service on web sites, phone attendants, social media pages, etc.

Efforts should be made for Henry County Government staff to work from home if possible. If staff must come to work, social distancing will be used and illness policies will be followed to include the information below on hand hygiene, respiratory etiquette and staying home when sick.

Departments that are governed by Indiana Code such as the courts, Community Corrections, law enforcement and the health department will follow the above guidelines to the best of their ability. In addition, these departments will follow guidelines and directions from their respective state and federal entities to ensure the core functions of their department remain effective.

All in person public meetings will be postponed for 30 days.

If a County employee is ill, the employee must notify his or her Department Head and follow prescribed guidelines to include self-isolation procedures prescribed by his or her physician and county/state health officials. Department heads must also immediately notify the County Human Resource Department.

A motion was made by Kim Cronk and seconded by Ed Tarantino to approve the Henry County, Indiana Emergency Proclamation. Motion carried unanimously.



## Henry County, IN Emergency Proclamation

### Authority

Date 03/16/2020 Time 14:00

Situation Assessment: Global Pandemic (COVID-19) Affecting Henry County Indiana.

Estimated Duration of the hazard; 30 days,

Termination Date: 4/16/2020 Time: 14:00

Whereas, Henry County, Indiana has been impacted by or is immediately threatened by the worldwide pandemic known as COVID-19

and;

Now, therefore, we, the Henry County board of Commissioners, declare that a local disaster emergency exists in the county and that we hereby invoke and declare those portions of the Indiana Code which are applicable to the conditions and have caused the issuance of this proclamation, to be in full force and effect in the county for the exercise of all necessary emergency authority for protection of the lives and property of the people of Henry County and the restoration of local government with a minimum of interruption.

Reference is hereby made to all appropriate laws, statutes, ordinances, and resolutions, and particularly to section 10-4-1-23 of the Indiana Code.

All public offices and employees of Henry County are hereby directed to exercise the utmost diligence in the discharge of duties required of them for the duration of the emergency and in execution of emergency laws, regulations, and directives—state and local.

All citizens are called upon and directed to comply with necessary emergency measures, to cooperate with public officials and disaster services forces in executing emergency operations plans, and to obey and comply with the lawful directions of properly identified officers.

All operating forces will follow their respective chain of command and direct requests for assistance as it applies to this declaration to the Henry County Emergency Operating Center.

In witness, whereof, we have hereunto set our hand this 16th day of March, 2020 AD.

Angela Cox, Administrator  
Henry County Health Department

Ronald Huffman, Director  
Henry County Office of Emergency Management

Henry County Board of Commissioners

Kim Cronk, President

Ed Yanos, Jr., Member

Ed Tarantino, Member

The meeting was recessed.